

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION  
**SOUTH DAKOTA STATE PLUMBING COMMISSION**

217 West Missouri Avenue, Pierre, SD 57501  
Tel: 605.773.3429 Fax: 605.773.5405 email: sdplumbing@state.sd.us

**HOMEOWNER PLUMBING INSTALLATION CERTIFICATE APPLICATION**

**Instructions:**

- Form will open in Adobe Acrobat to complete, print, sign, and mail. Changes made in your internet browser will not save. You can also print the form, print legibly, and mail to the address above.
- A separate completed application must be submitted for each residential dwelling.
- If approved, a fee of \$75 (check or money order) must be submitted to the Commission office. The Plumbing Commission will send a copy of the installation certificate to you along with a Homeowner Packet which will give you instructions on Inspection Requirements.
  - (Permit Cost: \$5, Inspection Fee Cost: \$70) All fees are non-refundable.

Name of Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street City State Zip code

Email Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

**Project Information (Including Directions):**

Address: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_

Directions:

Description of plumbing project for the dwelling:

1. Are you the owner of the property or farmstead where this plumbing installation is being done? Yes No
2. A. **Current Residence:** Yes No B. **New Construction I intend to occupy as my residence:** Yes No
3. A. **Primary dwelling:** \_\_\_\_\_ B. **Secondary dwelling:** \_\_\_\_\_
4. Are you personally installing the plumbing and fixtures? Yes No
5. Rent: A. **Collecting Rent:** Yes No B. **Previously collected rent:** Yes No C. **Intend to collect rent:** Yes No
6. Is this residence for sale? Yes No Are you doing this work to prepare your residence for sale? Yes No

**Acknowledgment:** I declare and affirm under the penalties of perjury that this claim (petition, application, information) has been examined by me, and to the best of my knowledge and belief, is in all things true and correct. I understand that I must personally perform the plumbing installation in compliance with SDCL [36-25-17](#) and may not allow my plumbing permit to be used by any other person. If it is determined I have not done the work myself or are completing this installation with the intention of selling when complete, my installation certificate will be voided. I promise to these practices.laws and rules of the State of South Dakota governing

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

For office use only: Approved: \_\_\_\_\_ Denied: \_\_\_\_\_  
Permit number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_